



Request for Reconsideration of Material Form

The trustees of Bloomfield Public Library have established an intellectual freedom and censorship policy and a formal procedure for gathering input about particular items. If you wish to request reconsideration of a resource, please follow the steps in the procedure as outlined on this form. Attach an additional sheet of paper if necessary.

1. The patron will be given a packet of documents that includes the library's mission statement, strategic plan, social justice mission statement, collection development policy, intellectual freedom and censorship policy, reconsideration form, and the Library Bill of Rights.
2. After reviewing the packet of documents, patrons are required to complete and submit this Request for Reconsideration of Material Form to the Library Director completed in full, signed, and dated.
3. Only one challenge per patron can be active at a time. If a question is skipped, not fully answered, or the answer of "no" is given, the challenge is void.
4. The Library Director, or their designee, with a committee of professional staff, will review the reconsideration form and the material in question, to consider whether its selection follows the criteria stated in the policy.*
5. Within 60 business days of receipt, the Library Director, or their designee, will make a decision and send a letter or email to the concerned person who requested the reconsideration, stating the reasons for the decision.
6. If the individual is not satisfied with the decision, a written appeal may be submitted within 10 business days of the Director's decision to the Library Board of Trustees.
7. If the Board of Trustees plans to address the appeal at their board meeting, the individual will be notified of when and where the meeting will be held.
8. The Library Board of Trustees reserves the right to limit the length of public comments.
9. The decision of the Library Board of Trustees is final and will remain in place for one year.

*During this process, each member of the committee for reconsideration is required to read/view/listen to the resource in full in order to evaluate and discuss the title. Adding up the cost to acquire, read/view/listen to, and discuss the material is estimated to cost taxpayers approximately \$600 per challenge. (*Book Riot*, March 4, 2022)

Prosser Library: 1 Tunxis Avenue, Bloomfield, CT 06002

McMahon Wintonbury Library: 1015 Blue Hills Avenue, Bloomfield, CT 06002

BPL Online: <https://bplct.org/> Social media: @bplct

<i>Date</i>	
<i>Name</i>	
<i>Address</i>	



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City, State / Zip	
Phone	
Email	

Do you represent yourself? ___ Or an organization? ___

Organization Name _____

1. Resource on which you are commenting:

- | | | |
|-----------------------------------|---|----------------------------------|
| <input type="checkbox"/> Book | <input type="checkbox"/> Digital Resource | <input type="checkbox"/> Audio |
| <input type="checkbox"/> Movie | <input type="checkbox"/> Game | <input type="checkbox"/> Program |
| <input type="checkbox"/> Magazine | <input type="checkbox"/> Newspaper | <input type="checkbox"/> Display |

Other: _____

Title: _____

Author/Producer: _____ Year of publication: _____

- How did you learn about this resource?
- Did you read/view/listen to the resource in full?
- What concerns you about the resource? Include citations and quotes.
- Are your points of concern your own and not copied/pasted or taken from other sources?
- What would you replace the material with? Include titles and professional reviews of the replacement.
- Who would be negatively impacted by this material and how?
- Why do you believe we should restrict the reading choices of community members, including children?

Libraries have a responsibility to provide information for a wide variety of patrons. Parents and guardians have the right and responsibility to make decisions about what materials are suitable for their own families.

Signed _____ Dated _____