

October 20, 2021

Town of Bloomfield, CT
Bloomfield Public Library Facilities
Prosser Library
P. Faith McMahon Winterbury Library

Subject: Downes Construction Managers Progress Report

1. Project Update

A. Project Financial Summary - TBD

B. Schedule Update

a. Preconstruction Schedule Development

- i. In the coming weeks we will develop a detailed preconstruction schedule
 1. All Phases of the Design Process – Schematic Design, Design Development, Construction Documents
 - a. Review of Early Bid Packages, ie Demolition, Sitework, Concrete, and Structural Steel.
 2. Estimating Activities for each of the Design Phases noted Above
 3. Site Logistics Development
 4. Local and State Approvals
 - a. STC – State Traffic Commission
 - b. Planning and Zoning
 - c. Wetlands
 - d. DEEP – Department of Energy and Environmental Protection (if applicable)
 - e. Leed
 - f. Building Permit
 5. Important Milestone Activities related to the Library Grant Process
 6. Bidding Procedures Requirements of the Grant Process
 7. Public Outreach Activities for Bidding Participation
 8. Good Neighbor Meetings

C. Critical Items / Items for Discussion

a. Downes Contract

- i. Draft Contract to be Submitted within the next 2 weeks

D. Action Items – Currently No Action Item

a. PCO Approvals.

- i. Currently no items for approval

b. Order of Magnitude/Pending Revisions

- i. Currently no items for approval

c. October Requisition Approvals

- i. Currently no items for approval