Overview

To access FREE e-books, audiobooks, movies, and e-magazines from OverDrive, you will need:

- Your library card
- A mobile device or computer
- An Internet connection
  (to borrow and download items)

This brochure explores the general compatibility of OverDrive applications with various devices. For more detailed instructions and up-to-date information on compatibility, visit the OverDrive Help page at www.help.overdrive.com.

Smart Phones & Tablets
(Except Kindle)

For E-Books, Audiobooks, & E-Magazines
Use Libby

Libby is the new and improved app for using the library's OverDrive service, providing easier and faster access to FREE library digital media using your smart phone or tablet. The Libby app is free and available for most tablets/smart phones in your app store. (**Libby is not compatible with Kindles or e-reader devices.)**

1. Download the Libby app.

2. In Libby, follow the prompts to find your library and sign in with a valid library card.

Libby Instructions

The Libby app is integrated with the OverDrive website. Tapping on **Library** in the Libby app will display the OverDrive website, which you can use to search for items, browse the collection, borrow & download items, and view your account information.

Borrowed titles appear on your **Shelf** and download to the app automatically when you're on Wi-Fi so you can read/listen to them when you're offline.

From your **Shelf**, you can:

- Tap **Read Book**, **Play Audiobook**, or **Read Magazine** to start reading or listening.

- Tap **Manage Loan** to see options like **Renew**, **Return**, or **Send to Device** (to send an e-book to Kindle remotely). Tap **< Loans** to return to the previous page.

- Tap **Holds** at the top of the screen to view items you currently have on hold. Tap **Wait List** to get more details about your place in line and a waiting time estimate.

- Tap **Tags** to view items you have previously tagged. Tags function as a way for you to mark books to read in the future. Tagging an item does not place it on hold.

- Tap **Activity** to see your account history.

- Tap the **Libby icon** to view app settings, access the Learn Libby tutorial, and get additional Help & Support.

Libby Instructions

Borrow & Download Items

1. Make sure your device has a Wi-Fi connection.

2. In the Libby app, tap **Library** at the bottom of the screen to navigate to the OverDrive website.

3. Tap the **magnifying glass icon** at the top of the screen to search by title or author, or tap **Explore** to view various collections and genres.

4. For more information about an item, tap on the book cover. To navigate back to your search results, tap **< Library** at the top of the screen.

5. Tap the **Borrow** button to check out an item. Tap **Borrow** again to confirm.

6. The item will automatically download to the Libby app (this may take a few minutes to complete).

7. Tap **Shelf** at the bottom of the screen to navigate to your downloaded item. Tap on the item to read/listen to it. (After your item is downloaded, you do not need a Wi-Fi connection.)

Place a Hold

1. For items currently checked out to other patrons, tap the **Place Hold** button to put the item on hold for yourself. Tap **Place Hold** again to confirm.

2. You will receive an email when the item becomes available for checkout.

3. Go to the Holds page to check out an available hold, and then access the checked out item from the Loans page.

Kindle Devices

For E-Books
Use OverDrive & Amazon Websites

1. Navigate to the OverDrive website using the library website (https://bplct.org) to search for an item or browse the collection.

2. Click the **Borrow** button to check out an item. Click **Borrow** again to confirm.

3. Click the **Read now with Kindle** button (or go to **My Account,** select **Loans,** and then tap **Read now with Kindle**).

4. The Amazon website will open. Tap **Get Library Book**. Log into your Amazon account, if needed.

5. The e-book will download directly onto your Kindle the next time it is connected to Wi-Fi.

For Audiobooks
Use the OverDrive App
(these directions also work for e-books)

1. In the OverDrive app, tap **main menu icon** ☰ and select **Library Connection, Inc.** to navigate to the OverDrive website to search for an item or browse the collection.

2. Tap the **Borrow** button to check out an item. Tap **Borrow** again to confirm.

3. Tap the **Download** button. (The item may take a few minutes to download completely.)

4. Tap the **main menu icon** ☰ and select **BOOKSHELF**. Your downloaded item is ready to use.

PC & Mac Computers
For All Items
Use OverDrive Website

Navigate to the OverDrive website using the library website (https://bplct.org). Once you borrow an item, you can read/listen to a book or view video using a computer's Internet browser.

For e-books & audiobooks, you can also use the OverDrive website to download items to the OverDrive Media Console (help.overdrive.com).

E-Readers & MP3 Players
For E-Books & Audiobooks
Use OverDrive Help

See the **Devices** menu on the OverDrive Help page (www.help.overdrive.com) to install the appropriate software application on your computer to transfer items to your mobile device.

OverDrive App

The OverDrive app has been replaced by **Libby**; however, you may need to use the old OverDrive app if you can't get Libby on your device, want to get audiobooks on your Kindle tablet, or to stream a movie on your mobile device (see below).

Streaming Movies

Streaming movies consumes a lot of data. It is recommended that you have an active Wi-Fi connection, rather than using the cellular network, while streaming on a mobile device.

Return Items

- **Your OverDrive item will never be overdue!** All items are automatically returned on their expiration dates.

- If an item is finished prior to its due date, you are encouraged to return the item early so it may become available to other patrons sooner.

Return early from Libby app: Tap **Manage Loan** next to the item and then **Return Loan To Library**. Swipe to the bottom and tap **Return!**

Return early from OverDrive website: Click the **Return** button underneath the item, and then click **Return Title**.

Renew Items

The renew option becomes available 3 days before a title is set to expire. If the title has holds for other users, renewing will add the item to your hold list.

Renew from Libby app: Tap **Manage Loan** next to the item, then **Renew Loan**, and then **Renew!** The item status will be "On Hold Pending Renewal."

Renew from OverDrive website: Click the **Request Again** button under the item. You will be prompted to put the item on hold (the item will be renewed as long as nobody else is waiting).

Other Downloadable Media

Check out other downloadable media from the Bloomfield Libraries. Visit https://bplct.org to access the resources listed below:

hoopla

Hoopla enables you to stream/download movies, TV shows, music albums, audiobooks, e-books, and comics for FREE (Bloomfield residents only).

kanopy

Kanopy offers FREE streaming access to more than 30,000 of the world's best films, including award-winning documentaries, film festival favorites, indie and classic films, and foreign cinema (Bloomfield residents only).

freegal music

Freegal Music offers access to about 15 million songs. Each patron can download 3 FREE songs per week, and the music files are yours to keep! (Bloomfield residents only.)

OverDrive® & libby

FREE
- **E-Books**
- **Audiobooks**
- **E-Magazines**
- **Streaming Movies**

Download OverDrive items onto your mobile device or computer for free!

Come Bloom with Us
PROSSER PUBLIC LIBRARY
P. Faith McMahon Wintonbury Library