

**FINAL**  
Prosser Public Library  
Library Board of Directors  
Special Meeting  
Tuesday, November 12, 2019 at 4:30 P.M.

**Attendance:** Elizabeth Lane (*Library Director*), Joan Geetter (*Chairperson*), Beverlee Merritt (*Vice-Chairperson*), Ava Biffer, Ann Leavitt

**Absent:** None

Quorum present? Yes, 4 of 6

J. Geetter called the meeting to order at 4:35 p.m.

*Roll Call* – J. Geetter performed roll call and noted that all were present.

**Discussion of attending the ACLB conference** – The board members’ attendance at this year’s Association of Connecticut Library Board’s conference – “Telling CT Library Stories” -- on November 8<sup>th</sup>, 2019, spurred a number of conversations. The following items were part of this discussion.

**State Legislators** – The board discussed the importance of getting Bloomfield’s state legislators – Bobby Gibson, Doug McCrory, and Derek Slap – on board with the need for a new library, and to make sure they’re aware of the timeline and votes surrounding the state’s library construction grant program. In response to this need, board members will meet with representatives.

**Building Committee** – The board discussed potential building committee members and stressed the importance of having the committee formed soon.

**Building Timeline** – To get a referendum on the ballot for November 2020, a building plan will need to be ready to go by Labor Day. The board noted the need for a timeline with key dates noted. The timeline will be helpful when speaking with councilors, representatives, the town manager, and other stakeholders about moving forward on the library building project.

**Dawn LaValle** – A. Biffer attended a session at ACLB hosted by Dawn LaValle, Director of the Division of Library Development for the Connecticut State Library, and suggested that the board may want to consider inviting Ms. Lavalle for a meeting or retreat. **MOTION to have a board retreat with Dawn LaValle from the Connecticut State Library**; seconded and passed.

**Susan Campbell** – B. Merritt was impressed with Susan Campbell’s presentation at ACLB, especially the section about establishing a social media presence for the library board and the Friends. The board discussed the possibility of pursuing a social media presence for sharing library-related information as well as advocacy. A. Biffer will explore this option.

*Public Comments* – There were no public comments.

**MOTION to adjourn the meeting at 5:10 PM**; seconded and approved.

Respectfully submitted,

Christopher Siloac,  
Technology & Administrative Coordinator