

FINAL
Prosser Public Library
Library Board of Directors
June 11, 2019

Attendance: Roberta LaMonaca (*Library Director*), Joan Geetter (*Chairperson*), Beverlee Merritt (*Vice-Chairperson*), Martha Brackeen-Harris (*Secretary-Treasurer*), Ava Biffer, Ann Leavitt, Penny Pearson (*Friends of the Library Representative*)

Absent: Harvey Frydman

Quorum present? Yes, 5 of 6

J. Geetter called the meeting to order at 5:03 p.m.

Roll Call – J. Geetter performed roll call and noted the absence of H. Frydman.

Report from the Friends of the Library

Bob Whelan's Retirement – The Friends held their last meeting of the season on June 6th; meetings will resume in September. At the meeting, Bob Whelan retired from his position as treasurer, a position he has held for 15 years, and Meg Lines, who was serving as assistant treasurer, was elected as the new treasurer. Eva Konopka will serve as the new assistant treasurer.

Chairperson's Report

Harvard Library Design Workshop – J. Geetter spoke with Mark Weisman about who should attend the Harvard Library Design Workshop, and Mark recommended that a non-architect attend. The town council decided not to put Joan's workshop funding request on the agenda at the last meeting, possibly due to other building-related discussions.

Library Director Update – The human resources department is still trying to assemble a hiring committee for the library director position, in part, because interviewing the 10 candidates will require a two-day commitment. June 27th and 28th are tentative dates. R. LaMonaca will ask Cindy Coville if an extra round could be added to the process, which will allow for one day of shorter first round interviews, followed by a second round with fewer candidates.

Introduction of Leah Farrell – J. Geetter introduced Leah Farrell, who has agreed to run for the library board in November. J. Geetter handed out Leah's resume, along with Danielle Wong's, another potential candidate for the board. Leah currently works as the manager of marketing & community engagement at Farmington Libraries, and has worked for the Connecticut Library Consortium (CLC). J. Geetter will send the candidates' information to Don Harris. The next step in the process is nomination interviews.

Director's Report

United Way ALICE – The library is continuing to participate in United Way's ALICE (Asset Limited, Income Constrained, Employed) meetings; the next one will be held Wednesday, 6/12. One idea is to have information kiosks in public buildings, such as the library, as well as a marketing campaign to help with outreach. The library has a valued role in outreach and information delivery.

Archer Mayor Luncheon – 61 people attended the library's second annual author luncheon, featuring Archer Mayor, and held at the Wintonbury Hills Golf Club. Attendees of this year's event were asking about next year, so the library is considering continuing with the annual event.

Summer Reading 2019 – This year’s summer reading program kicks off on Monday, June 17th. R. LaMonaca thanked the Friends for their funding of the program.

Video Recording of Programs – Chris Siloac recently recorded two programs held at the library: one about Bloomfield as an All-American City; and one on Lisa Lane Farm and other local community gardens. The All-American City video is currently being shared on the website and Facebook. The videos are a response to the idea of having library presentations featured on BATV.

Interviews for Summer Intern – The intern interviews at Bloomfield High School went well, with quite a few excellent candidates. The library chose Daniel Facey as its summer intern. He will start on June 24th. R. LaMonaca noted that Daniel is a testament to the success of the school bus trips that the Friends fund, since it was through such a trip that he first became a library user.

Study Room Upgrades – A new mobile/folding table and new chairs has been purchased for the study room at Prosser. Artwork, a clock, and lamps are also being considered. B. Merritt suggested purchasing shades for the windows.

McMahon Wintonbury Update – Two new soft chairs with tablet arms have been installed in the children’s department at McMahon Wintonbury. The chairs provide comfortable seating for parents, as children play with the new train table and play house. Now in its 21st year, the Wintonbury Poetry Series continues to be well-attended, with 60 plus people at a recent event. McMahon Wintonbury will once again participate in the federally-funded summer lunch program; lunches will be served Monday through Saturday.

Old Business

Library Director Update – This item was discussed as part of the Chairperson’s Report.

New Business

Windsor Federal Certificate Renewal – With a CD expiring on June 19th, R. LaMonaca reviewed the rates that Windsor Federal is offering the library: 2.65% for 14 months; 2.50% for 12 months. **MOTION to make an agreement with Windsor Federal for a CD at the rate of 2.65% for 14 months;** seconded and passed. R. LaMonaca stressed the importance of having the new director meet with Kellie Maliszewski from Windsor Federal.

Public Comments – There were no public comments.

MOTION to accept the minutes of the May 14, 2019 meeting; seconded and approved.

MOTION to adjourn the meeting at 5:43 PM; seconded and approved.

Respectfully submitted,

Christopher Siloac,
Technology & Administrative Coordinator