

# **Prosser Public Library Bloomfield, Connecticut**

## **Bulletin Boards, Handouts, Solicitation and Selling Policy**

### **Bulletin Boards**

The Prosser Public Library strives to provide activities that highlight and attract attention to library and community resources and information. To that end, the Library provides the community with bulletin board space. Announcements posted include those of educational, cultural, and community events sponsored by the Library and other non-profit groups in the Greater Hartford area.

Posting of items is subject to the following conditions:

- All items must be submitted to the Adult Services Librarian at Prosser Public Library, and the Branch Librarian at P. Faith McMahon Wintonbury Library.
- The Library does not accept for posting advertisements for commercial services or information of a personal nature.
- A bulletin board is made available to the Friends of the Bloomfield Public Libraries.

### **Handouts**

The Library makes available copies of handouts – flyers, brochures, etc. – as space allows. Acceptance of such items is subject to the same conditions as the posting of materials on Library bulletin boards.

### **Acceptance/Rejection**

The guidelines for acceptance or rejection of bulletin board items or handouts would be the same as those governing exhibits and displays. (See Display/Exhibit Policy.)

### **Solicitation**

Solicitation of any kind is not permitted in Library buildings, or on Library grounds, unless approved by the Director.

### **Selling**

Selling of any kind is not permitted in Library buildings, or on Library grounds, unless the selling

- supports, or is a service of, the Library, such as items for sale by the Friends of the Bloomfield Public Libraries.
- supports, or is a service of, the Town of Bloomfield.
- connects directly to a library-sanctioned presentation.

Exceptions can be granted for local non-profit library partners, at the discretion of The Board of Directors of the Prosser Public Library.